

NEW YORK TRANSIT MUSEUM

POSTING DATE: August 1, 2026
JOB TITLE: Exhibit Technician
SALARY: \$59,000 - \$62,000
HOURS OF WORK: Tuesday-Saturday, 9:00am-5:00pm Brooklyn
Work outside of regular schedule and location required around exhibit preparation and installation

COMPANY DESCRIPTION

Founded in 1976, the New York Transit Museum is dedicated to telling and preserving the stories of mass transportation – extraordinary engineering feats, workers who labored in the tunnels over 100 years ago, communities that were drastically transformed, and the ever-evolving technology, design, and ridership of a system that runs 24 hours a day, every day of the year. The New York Transit Museum explores the development of the greater New York metropolitan region through the presentation of exhibitions, tours, educational programs, and workshops dealing with the cultural, social, and technological history of public transportation. Since its inception over 50 years ago, the Museum, housed in an historic 1936 subway station in Downtown Brooklyn, has grown in scope and popularity. The Museum also maintains a gallery at Grand Central Terminal, an archive, and an off-site collections storage facility. As custodian and interpreter of the region's extensive public transportation networks, the Museum strives to share this rich and vibrant history with local, regional, and international audiences.

OVERVIEW

Friends of the New York Transit Museum (FOTNYTM) seeks a skilled and detail-oriented Exhibit Technician to support the daily operations, maintenance, and repair of our exhibitions, to report to the Senior Manager of Exhibits. As a member of the exhibit team, the Exhibit Technician performs regular maintenance, repairs, and upkeep of exhibits at the Brooklyn and Grand Central Terminal locations. In addition, this position helps fabricate, prepare, and install and dismantle exhibitions, and may work across all Museum related properties including the archive in Sunset Park.

ESSENTIAL DUTIES AND RESPONSIBILITIES

In addition to acting as the point person to address day-to-day repairs, the Exhibit Technician will be responsible for short-term fixes (ex. replacing bulbs), medium-term fixes (ex. replacing parts, painting), and long-term initiatives (ex. exhibit fabrication and installation support).

- Work with Curatorial/Collections, Operations, and Visitor Experience teams to address exhibit issues and fix them in a timely manner ensuring public safety.
- Identify and source repair-related materials and work with Senior Exhibit Manager to purchase supplies and schedule repairs.
- Develop and document procedures that streamline exhibit operations and routine fixes. Help train relevant staff.
- Identify, scope, research, and design solutions to on-going maintenance issues.
- Create and maintain exhibit maintenance schedule and records
- Maintain on site tools, equipment and parts required to repair exhibits

- Provide ongoing maintenance, diagnostics, and technical support for the annual Holiday Train Show model layout and its operating trains to ensure reliable, high-quality performance throughout the exhibition.
- Perform minor maintenance on the vintage fleet on display in the Museum (for example: changing light bulbs, updating ads, or light cleaning)
- Utilize basic graphic design and layout skills to update, repair, or produce exhibit labels, signage, and other visual materials.
- Coordinate with MTA New York City Transit employees for upkeep of vintage fleet on display

This list is not exhaustive, and candidates must possess the flexibility to assess and address issues as they arise. Typical daily tasks may include basic carpentry, painting, vinyl repair/installation, case cleaning.

QUALIFICATIONS

- Strong technical aptitude and problem-solving skills in troubleshooting
- Familiarity and comfort working with electrical systems
- Knowledge of carpentry, metal and plastics, and basic AV systems. General mechanical aptitude a plus
- Knowledge of materials, methods, and the tools involved in the repair of exhibits and general building maintenance
- Ability to balance the priorities of repair, maintenance, exhibit experience, and audience safety.
- Demonstrated ability to repair items with and without a manual.
- Ability to work in loud environments that serve adults and children
- Demonstrate flexibility in approach to addressing issues
- Ability to communicate with colleagues both in verbal and written forms.
- Knowledge and interest in model trains and/or art handling a plus
- Must be able to lift 50 lbs, navigate stairs throughout the facility, stand for extended periods, and safely access confined or awkward spaces as needed for exhibit maintenance.
- Computer proficiency required, familiarity with Adobe Creative Suite preferred
- Driver's license preferred

APPLICATION: Please submit a cover letter and resume hr@nytransitmuseum.org as a .pdf or .doc file with the subject line: **Exhibit Technician – [your name]**

Due to the high volume of applicants, only those who qualify for an interview will be contacted. No phone calls.

This position is employed by the Museum's non-profit affiliate, Friends of the New York Transit Museum.

Friends of the New York Transit Museum is fully committed to equal employment opportunity for all employees and applicants for employment without regard to race, color, religion, creed, national origin, ancestry, sex, sexual orientation, age, disability, predisposing genetic characteristic, gender identity and expression, pregnancy, veteran or military status, marital/familial/partnership/caregiver status, status as a victim of domestic violence or stalking and/or sex offenses, or any legally protected basis. The Museum welcomes and encourages qualified candidates from all backgrounds to apply.