

# NEW YORK TRANSIT MUSEUM

## Access Group Tour Fee Waiver Information

The New York Transit Museum is pleased to offer a limited number of fee waivers for select schools and organizations in need of financial assistance on a rolling basis.

### Eligibility

Organizations offering special education or day habilitation services and self-contained special education classes/schools may apply for 1 tour per fiscal year.

### When to Apply

Your tour must be booked and confirmed in Explorable Places before submitting the fee waiver. Applications are considered as they are submitted on a first-come basis. A limited number of fee waivers are available each year.

### How to Apply

Book a tour at Explorable Places (<https://www.explorableplaces.com/places/new-york-transit-museum>). When booking your tour, please add the note: *Request Fee Waiver* in the “Any additional questions” section. Once the reservation is submitted and the trip is confirmed by the museum, email the application to [education@nytransitmuseum.org](mailto:education@nytransitmuseum.org). Incomplete applications will not be reviewed.

# NEW YORK TRANSIT MUSEUM

## Access Group Tour Fee Waiver Application

### Important Notes:

- Tours must be booked and confirmed in Explorable Places before submitting this application.
- Schools may apply for 1 class per school year and organizations one tour per location per year.

**Application Date:**

**Tour Date & Time:**

**Name of School or Organization:**

**Address:**

**Contact Person:**

**Role (check one):**  Teacher  Admin  Other

**Phone Number:**

**Email:**

**Borough:**

**NYC School District # if applicable:**

Please provide a few sentences to describe why you think your group would benefit from a trip to the New York Transit Museum.

- I have read and understand the Instructions for Fee Waiver Applicants

**Signature:**