

NEW YORK TRANSIT MUSEUM

Job Code: 0020 1901

Position Number: 2 Education

POSTING # 201710002

POSTING DATE: 10/25/17

EXPIRATION: 11/03/17

JOB TITLE: MUSEUM EDUCATOR

New York Transit Museum, Brooklyn, NY

OVERVIEW

Through conducting tours and leading hands-on workshops, Museum Educators provide guests with a welcoming and engaging experience to explore the cultural, social and technological history of public transportation in the New York metropolitan region.

HOURS

Part-time, Tuesdays through Fridays, 9:30 AM - 1:30 PM

Applicant must commit to work at the Museum through June 2018.

OUR MISSION

The New York Transit Museum, located on the corner of Boerum Place and Schermerhorn Street in downtown Brooklyn, is dedicated to the collection, preservation, exhibition and interpretation of the cultural, social and technological history of public transportation in the New York metropolitan region, offering exhibitions, tours, educational programs and workshops. The Transit Museum hosts more than 25,000 students (grades K through 12) per year who participate in programs and workshops that utilize the Museum's exhibits and collections.

COMPENSATION

Commensurate with experience

RESPONSIBILITIES

- Teach educational tours and hands-on workshops for visiting pre-K - 12 school groups on weekdays.
- Work with a tight-knit group of educators and supervisors to provide an excellent experience for visiting groups
- Use age-appropriate strategies to engage visitors and enhance their understanding of Transit Museum exhibits and collections.
- Prepare program supplies and materials; maintain Education Center following programs and workshops.

- Proactively engage visitors on the Museum floor, encourage their curiosity, and offer interpretive information to optimize their experience
- Attend department meetings and trainings to ensure continued growth and professional development.
- Provide support for other museum departments and programs, including preparing materials and assisting with special events when needed
- Contribute, as needed, to the development and implementation of new education initiatives.
- As front line staff, ensure the safety of visitors and collections

QUALIFICATION

- Experience working with school-age children, especially in a museum or similar informal educational setting
- Knowledge of child development
- Strong communication skills and experience with customer service
- Enthusiasm, flexibility, and ability to work in a fast-paced, team-oriented environment
- Creativity and a sense of humor
- Interest in transportation, urban planning, New York City History, or other related field a plus
- B.A. or working toward a B.A. preferred.

HOW TO APPLY

Please e-mail letter of interest, resume and two professional references to: polly.desjarlais@nyct.com

Only candidates who are able to work the specific schedule outlined above and who closely fit the qualifications for this position will be contacted for an interview.